

Europeana v1.0 – Invitation for Expression of Interest

This is an open letter to invite submissions of an expression of interest to carry out work as described below and in the accompanying document (Europeana v1.0 description of work)

The work is in 2 parts:

Part A

To be completed by end of April 2009

To act as editor and technical documentation writer for the Metadata guidelines for content contribution to Europeana

- One version for the first contributors' day session (by the end of April 2009)
- Updated version on the basis of the user feedback (by end September 2009)

Part B

To be completed by July 2010

To act as editor and technical documentation writer for the:

- Guidelines for surrogates content contribution to Europeana
- Guidelines for authority files and vocabularies contribution to Europeana

Part A is envisaged to take 15 days

Part B is envisaged to take 20 days

Please indicate your interest in carrying out this work by letter no later than March 26 2009. The letter should describe your qualifications, experience and note your monthly rate. The letter can be sent to the attention of Jill Cousins at jobs.edlf@kb.nl, or by mail to the following address.

Address: Europeana Office, Koninklijke Bibliotheek, Prins Willem-Alexanderhof 5, PO Box 90407, 2509LK The Hague, The Netherlands

The subject line should contain the reference: Ref:Ev1/TechDocWriter.

Closing date is March 26, 2009

Assessment Criteria

The criteria on which the expressions of interest will be judged are:

Knowledge of the issues in all areas of interoperability
Demonstrable technical understanding of the issues to be solved
Best value for money – price to work undertaken
Track Record in the field (s), past work in these areas
Ability to communicate technical issues to a lay audience
Ability to communicate legal and policy issues to a lay audience

The Thematic Network Coordinator, EDL Foundation, is responsible for the decisions. Decisions will be made and communicated by March 31, 2009.